University Council Technology Standing Committee

MINUTES   NOVEMBER 27, 2012   2:30 PM

MEETING CALLED BY	Laura Spray, Chair
TYPE OF MEETING	Monthly Meeting
FACILITATOR	Laura Spray, Chair
NOTE TAKER	Margaret Canzonetta
ATTENDEES	Members Present: Linda Barrett, Aimee DeChambeau, Chris Kuhn, E. Stewart Moritz, Phyllis O'Connor, Laura Spray, Suzanne Testerman Guests: Margaret Canzonetta (recording secretary), John Savery Absent with notice: Mary Hardin, Alvaro Rodriquez, Jim Sage Absent without notice: Alicja Sochacka (2)

Agenda topics

CALL TO ORDER

DISCUSSION	Laura Spray called the meeting to order. The October 24, 2012 meeting minutes were approved with no changes. The minutes have been posted on the UC SharePoint site.

ACADEMIC TECHNOLOGY SUB-COMMITTEE UPDATE

DISCUSSION	Laura reported that the Apple representative, Gordon Schukwit, was on campus on November 15 and everyone agreed that the presentation was well received. The outcome will involve putting students together in "caves" in the library. Phyllis responded that she was in favor of a "watering hole" concept and that the library has a lot of cave-like structures in the library. She would consider putting together smaller communities with technology on the ground floor. Stewart indicated that there were "caves" or "watering holes" at the law school. John suggested putting up signs indicating "watering hole." The Committee then discussed digital signage and what buildings contained the technology. It was also suggested that digital signage could be used to showcase student success – maybe projecting on the outside windows at the Center for Psychology or the Student Union. Laura questioned whether the Committee would be interested in adding an employee from Wayne College as a non-voting member of the Committee. Stewart asked John about the responses to the survey. John reported that out of 2,000 sent, they received 250 responses from faculty. The returned survey

contained a lot of comments. Buchtel College (Steve Myers) has shown an interest in conducting a survey.

Laura asked John if any comments stood out. Technology did not fit with teaching style was a theme. John felt it was important that new faculty get better training once they have settled in. ITL handles mentoring of new faculty and the library has subject specialists to help faculty with professional development. John felt a best practices guide should be put together for new faculty and it should be presented in a meeting not just posted to a website. Laura will touch base with Becky, Bill and Rex to discuss this matter.

John indicated that the university will be losing about one third of its faculty over the next few years due to retirement. This topic should be put on the agenda for the academic committee for future discussion.

STUDENT TECHNOLOGY
SUBCOMMITTEE UPDATE

DISCUSSION	The subcommittee met on November 7 and workgroups were assigned. Laura will check availability on scheduling another meeting.

ADVISORY PROJECT MANAGEMENT
COMMITTEE

DISCUSSION	Aimee reported that she will be attending her first meeting in December. Suzanne will give Aimee a report on the upcoming projects to be discussed at the meeting.

ELLUMINATE PRODUCT

	Laura indicates that Jim felt this matter should go to Faculty Senate or a subgroup. This will be discussed at the next meeting. John felt there was a need for desktop video conferencing for faculty. Stewart indicated that he felt it was good to have faculty representation but the Faculty Senate should not take charge. John said that vendors are willing to come to the University to provide demos for the faculty. Stewart will bring this matter up to the CCTC, a technology subcommittee of the Faculty Senate, at an upcoming meeting and see if he can get some volunteers to view the products.

UNIVERSITY COUNCIL BY-LAWS

DISCUSSION	Laura reported one issue that changed in the by-laws relating to determining quorum. It will be suggested to change wording from "majority of voting members" to "majority of filled members."

OTHER BUSINESS

DISCUSSION	Springboard was changed to load new employees as long as they are instructor of record. The beginning of the semester effective date was removed. This changed

	went into effect Spring 2012. Zip Essentials for new employees is being handed out with new employee paper work. John reported that they developed an online course evaluation that is currently linked to student IDs. The English Department requested to use the online form. John will be getting more information out to faculty and deans about online evaluations.

MEETING DATES

DISCUSSION	The next meeting of the Committee will be December 18 at 2:30 pm in Leigh Hall room 414.